



*ATHENS CITY-COUNTY GENERAL HEALTH
DISTRICT
ATHENS COUNTY*

Basic Financial Statements

**For the Year Ended
December 31, 2019**

J.L. UHRIG
AND ASSOCIATES INC.

CERTIFIED PUBLIC ACCOUNTANT AND MANAGEMENT CONSULTANTS



ATHENS CITY-COUNTY GENERAL HEALTH DISTRICT
ATHENS COUNTY
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For the Year Ended December 31, 2019

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Board of Trustees
Athens City-County General Health District
Athens County
278 West Union Street
Athens, OH 45701

Management is responsible for the accompanying financial statements of Athens City-County General Health District (the District), Athens County, Ohio as of and for the year ended December 31, 2019, and related notes to the financial statements in accordance with the cash basis of accounting, and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or the completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

We draw attention to note 2 of the financial statements, which describes the basis of accounting. The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United State of America.

J. L. Uhrig and Associates, Inc.

J. L. UHRIG AND ASSOCIATES, INC.
Chillicothe, Ohio

January 29, 2020

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ATHENS CITY-COUNTY GENERAL HEALTH DISTRICT
ATHENS COUNTY
Combined Statement of Receipts, Disbursements, and
Changes in Fund Balances (Cash Basis)
For the Year Ended December 31, 2019

	Governmental Fund Types			Totals
	General	Special Revenue	Permanent	
<u>Cash Receipts:</u>				
Property Taxes	\$1,016,998	\$0	\$0	\$1,016,998
Charges for Services	162,515	94,013	0	\$256,528
Fines, Licenses and Permits	65,218	220,949	0	286,167
Intergovernmental	280,207	333,314	0	613,521
Interest	0	520	0	520
Contracts/Agreements	269,302	0	0	269,302
Miscellaneous	2,016	0	0	2,016
<i>Total Cash Receipts</i>	<u>1,796,256</u>	<u>648,796</u>	<u>0</u>	<u>2,445,052</u>
<u>Cash Disbursements:</u>				
Salaries	772,607	353,030	0	1,125,637
Fringe Benefits	500,774	52,568	0	553,342
Contract Services	138,684	161,531	0	300,215
Supplies and Materials	13,963	0	0	13,963
Other	449,186	102,468	0	551,654
<i>Total Cash Disbursements</i>	<u>1,875,214</u>	<u>669,597</u>	<u>0</u>	<u>2,544,811</u>
<i>Disbursements</i>	(78,958)	(20,801)	0	(99,759)
<u>Other Financing Sources(Uses):</u>				
Transfers In	0	30,500	0	30,500
Transfers Out	(30,500)	0	0	(30,500)
<i>Total Other Financing Sources (Uses)</i>	<u>(30,500)</u>	<u>30,500</u>	<u>0</u>	<u>0</u>
<i>Net Change in Fund Cash Balances</i>	(109,458)	9,699	0	(99,759)
<i>Fund Cash Balances - January 1</i>	<u>883,042</u>	<u>1,268,740</u>	<u>9,192</u>	<u>2,160,974</u>
Nonspendable	0	0	9,192	9,192
Restricted	0	1,278,439	0	1,278,439
Assigned	773,584	0	0	773,584
<i>Fund Cash Balances - December 31</i>	<u><u>\$773,584</u></u>	<u><u>\$1,278,439</u></u>	<u><u>\$9,192</u></u>	<u><u>\$2,061,215</u></u>

The notes to the basic financial statements are an integral part of this statement.
See accountant's compilation report.

ATHENS CITY-COUNTY GENERAL HEALTH DISTRICT
ATHENS COUNTY
Notes to the Financial Statements
For the Year Ended December 31, 2019

Note 1 – Reporting Entity

The constitution and laws of the State of Ohio establish the rights and privileges of the Athens City-County General Health District, Athens County, (the District) as a body corporate and politic. A five-member Board and a Health Commissioner govern the District. The District's services include inspection and licensing of food establishments, inspections of sewer and water systems, inspection and licensing of solid waste facilities, tuberculosis screening, inspection of trailer parks, birth and death certificates, administration of public health nursing programs and other related services

The District's management believes these financial statements present all activities for which the District is financially accountable.

Note 2 – Summary of Significant Accounting Policies

Basis of Presentation

The District's financial statements consist of a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis) for all governmental fund types organized on a fund type basis.

Fund Accounting

The District uses fund accounting to segregate cash and investments that are restricted as to use. The District classifies its funds into the following types:

General Fund The general fund accounts for and reports all financial resources not accounted for and reported in another fund. The general fund balance is available to the District for any purpose provided it is expended or transferred according to the general laws of Ohio.

Special Revenue Funds These funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The District had the following significant Special Revenue Funds:

Food Service Fund- This fund receives monies for food services licenses and permits, which is used for the inspection of food establishments.

Prevention In Ohio Communities Fund- This fund receives monies from Grants from the Centers for disease control and prevention, and the Ohio Department of Health.

Permanent Funds These funds account for and report resources that are restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs (for the benefit of the government or its citizenry). The District had the following significant permanent fund:

Orthopedic Trust Fund – This fund is used to account for the proceeds received from the Minnie Mildred Ruston estate for the benefit of crippled children in Athens County.

ATHENS CITY-COUNTY GENERAL HEALTH DISTRICT
ATHENS COUNTY
Notes to the Financial Statements
For the Year Ended December 31, 2019

Note 2 – Summary of Significant Accounting Policies - (continued)

Basis of Accounting

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (D). This basis is similar to the cash receipts and disbursements accounting basis. The Board recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (D) permit.

Budgetary Process

The Ohio Revised Code requires the District to budget each fund annually (except certain agency funds).

Appropriations Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The District Board must annually approve appropriation measures and subsequent amendments. Appropriations lapse at year end.

Estimated Resources Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must approve estimated resources.

Encumbrances The Ohio Revised Code requires the District to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are canceled, and reappropriated in the subsequent year.

A summary of 2019 budgetary activity appears in Note 3.

Fund Balances

Fund balance is divided into five classifications based primarily on the extent to which the District must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

Nonspendable: The District classifies assets as *nonspendable* when legally or contractually required to maintain the amounts intact.

Restricted: Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

ATHENS CITY-COUNTY GENERAL HEALTH DISTRICT
ATHENS COUNTY
Notes to the Financial Statements
For the Year Ended December 31, 2019

Note 2 – Summary of Significant Accounting Policies - (continued)

Committed: The District can *commit* amounts via formal action (resolution). The District must adhere to these commitments unless the District amend the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

Assigned: Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted or committed*. Governmental funds other than the general fund report all fund balances as assigned unless they are restricted or committed. In the General Fund, assigned amounts represent intended uses established by District or a District official delegated that authority by resolution, or by State Statute.

Unassigned: Unassigned fund balance is the residual classification for the General Fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The District applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

Property, Plant and Equipment

Acquisitions of property, plant, and equipment are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

Note 3 – Budgetary Activity

The District’s budgetary activity for the years ending December 31, 2019 was as follows:

Fund Type	2019 Budgeted vs. Actual Receipts		Variance
	Receipts		
	Budgeted	Actual	
General	\$1,698,695	\$1,796,256	\$97,561
Special Revenue	695,494	679,296	(16,198)
<i>Total</i>	\$2,394,189	\$2,475,552	\$81,363

ATHENS CITY-COUNTY GENERAL HEALTH DISTRICT
ATHENS COUNTY
Notes to the Financial Statements
For the Year Ended December 31, 2019

Note 3 – Budgetary Activity - (continued)

2019 Budgeted vs. Actual Budgetary Disbursements			
Fund Type	Appropriation Authority	Budgetary Disbursements	Variance
General	\$2,237,791	\$1,905,714	\$332,077
Special Revenue	813,039	669,597	143,442
<i>Total</i>	\$3,050,830	\$2,575,311	\$475,519

Note 4 – Deposits and Investments

As required by the Ohio Revised Code, the Athens County Treasurer is custodian for the District’s deposits. The County’s deposit and investment pool holds the District’s assets, valued at the Treasurer’s reported carrying amount.

Note 5 – Intergovernmental Funding and Property Taxes

Intergovernmental Funding

The County apportions the excess of the District’s appropriations over other estimated receipts among the townships and municipalities composing the District, based on their taxable property valuations. The County withholds the apportioned excess from property tax settlements and distributes it to the District. The financial statements present these amounts as intergovernmental receipts.

Property Taxes

Real property taxes become a lien on January 1 preceding the October 1 date for which the taxing authority of the subdivision to whose jurisdiction the District is subject adopts rates. The State Department of Taxation, Division of Tax Equalization, adjusts these rates for inflation. Property taxes are also reduced for applicable non-business, owner occupancy, and homestead exemption credits and/or homestead and rollback deductions. The financial statements include credits and/or deduction amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Board.

ATHENS CITY-COUNTY GENERAL HEALTH DISTRICT
ATHENS COUNTY
Notes to the Financial Statements
For the Year Ended December 31, 2019

Note 6 - Risk Management

The Athens County Commissioners maintain comprehensive insurance coverage with private carriers for real property, buildings contents and vehicles. Vehicle policies include liability coverage for bodily injury and property damage. Real property and contents are 90% coinsured. The District is covered by these policies.

Note 7- Retirement Systems

The Commission's employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes plan benefits, including postretirement healthcare, and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. For 2019, OPERS members contributed 10 percent of their gross salaries and the Commission contributed an amount equaling 14 percent, respectively, of participants' gross salaries. The Commission has paid all contributions required through December 31, 2019.

Note 8 – Postemployment Benefits

OPERS offers cost-sharing, multiple-employer defined benefits postemployment plans, which include multiple health care plans including medical coverage, prescription drug coverage, deposits to a Health Reimbursement Arrangement and Medicare Part B premium reimbursements, to qualified benefit recipients of both the traditional pension and the combined plans. The portion of employer contributions allocated to health care for members in the Traditional Pension Plan and Combined Plan was 0 percent during calendar year 2019. The portion of employer contributions allocated to health care for members in the member-directed plan was 4.0 percent during calendar year 2019.

Note 9 – Contingent Liabilities

Amounts grantor agencies pay to the Board are subject to audit and adjustment by the grantor, principally the federal government. The grantor may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.