

**Athens Soil and Water
Conservation District**

Athens County, Ohio

Financial Report

For the Fiscal Year Ending December 31, 2021

Athens Soil and Water Conservation District				
<i>Athens County, Ohio</i>				
<i>Combined Statement of Receipts, Disbursements</i>				
<i>and Changes in Fund Balances (Regulatory Cash Basis)</i>				
<i>For the Year Ended December 31, 2021</i>				
To be submitted.				
	District	Special	Other	Totals
	Fund	Fund	Funds	(Memorandum
				Only)
Cash Receipts				
Taxes				\$0
Grants				
Local Government		136,183		136,183
State Government		169,519		169,519
Federal Government	17,828	0		17,828
Gifts and Contributions	50	0		50
Sale of Products/Materials	61,402	0		61,402
Rentals	4,259	0		4,259
Farm Harvest Income		0		0
All Other Revenue	13,909	30,000		43,909
<i>Total Cash Receipts</i>	97,448	335,702	0	433,150
Cash Disbursements				
Salaries	0	184,964		184,964
Supplies	1,956	3,172		5,128
Equipment	1,709	3,221		4,930
Contract Repairs	0	0		0
Contract Services/Cost Share Payment	1,879	15,532		17,411
Rentals	0	0		0
Service Fees	0	9,768		9,768
Information and Education	1,797	784		2,581
Travel and Expenses	167	2,717		2,884
Advertising and Printing	333	1,539		1,872
OPERS	0	25,334		25,334
Worker's Compensation	0	1,734		1,734
Unemployment Compensation	0	0		0
Hospitalization	0	26,464		26,464
Medicare	0	2,611		2,611
Dental, Vision, Life	0	1,744		1,744
Product/Materials for Resale	42,830	0		42,830
Reimbursement - State Refunds	0	0		0
Vehicle Rental/Liability Insurance	4,082	0		4,082
Annual Meeting/Banquet	2,429	0		2,429
Other	22,402	504		22,906
<i>Total Cash Disbursements</i>	79,584	280,088	0	359,672
<i>Excess of Receipts Over (Under) Disbursements</i>	17,864	55,614	0	73,478

Athens Soil and Water Conservation District				
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<i>Combined Statement of Receipts, Disbursements</i>				
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<i>For the Year Ended December 31, 2021</i>				
To be submitted.				
	District Fund	Special Fund	Other Funds	Totals (Memorandum Only)
Other Financing Receipts (Disbursements)				
Transfers In				0
Transfers Out				0
Advances In				0
Advances Out				0
Other Financing Sources				0
Other Financing Uses				0
<i>Total Other Financing Receipts (Disbursements)</i>	0	0	0	0
<i>Net Change in Fund Cash Balances</i>	17,864	55,614	0	73,478
<i>Fund Cash Balances, January 1</i>				0
<i>Fund Cash Balances, December 31</i>	\$17,864	\$55,614	\$0	\$73,478
<i>See accompanying notes to the basic financial statements</i>				

ATHENS COUNTY SOIL AND WATER CONSERVATION DISTRICT
Notes to the Financial Statements
For the Year Ended December 31, 2021

Note 1 – Reporting Entity

Description of the Entity

The constitution and laws of the State of Ohio establish the rights and privileges of the Athens Soil and Water Conservation District, Athens County, (the District) as a body corporate and politic. A publicly elected five-member District Board of Supervisors directs the District. The District provides local leadership in the conservation of natural resources and stewardship of agricultural lands. The District contracts with City of Athens to address land use issues, Athens County Auditor's office for CAUV site reviews, and ODNR Division of Wildlife to provide wildlife management/education services.

The District's management believes these financial statements present all activities for which the District is financially accountable.

Note 2 – Summary of Significant Accounting Policies

Basis of Presentation

The District's financial statements consist of a combined statement of receipts, disbursements and changes in fund balances (cash basis) for all funds.

Fund Accounting

The District uses fund accounting to segregate cash amounts that are restricted as to use. The District classifies its funds into the following types:

Special Fund The Special Fund is the primary fund used for day-to-day operations and expenditures including payroll and benefits. The District records all amounts received from the State, local, or federal governments in this fund. The County Auditor also maintains an accounting of this fund.

District Fund The District Fund accounts for and reports revenues from District sales and equipment rentals, grants and donations.

Basis of Accounting

These financial statements follow the basis of accounting permitted by the Ohio Department of Agriculture. This basis is similar to the cash receipts and disbursements accounting basis. The District recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred.

These statements adequately disclose material matters the financial reporting provisions of the Ohio Department of Agriculture.

ATHENS COUNTY SOIL AND WATER CONSERVATION DISTRICT

*Notes to the Financial Statements
For the Year Ended December 31, 2021*

Note 2 – Summary of Significant Accounting Policies - (continued)

Budgetary Process

The Ohio Revised Code requires that the Special Fund be budgeted annually.

Appropriations – Budgetary expenditures may not exceed appropriations at the fund, function or object level of control and appropriations may not exceed estimated resources. The Board of Supervisors must annually approve appropriation measures and subsequent amendments. Appropriations lapse at year end.

Estimated Resources – Estimated Resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must also approve estimated resources.

A summary of 2021 budgetary activity appears in Note 3.

Deposits and Investments

The Athens County Treasurer is the custodian for the District's Special Fund's cash and investments. The County's cash and investment holds the District's Special Fund's cash and investments, which are reported at the County Treasurer's carrying amount. Deposits and investments disclosures for the County as a whole may be obtained from Ric Wasserman, Athens County Treasurer, 15 South Court Street, Athens, Ohio 45701, 740-592-3231, rwasserman@athensoh.org.

The District's accounting basis for all other funds includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

Capital Assets

The District records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

Fund Balances

Fund balance is divided into five classifications based primarily on the extent to which the District must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

Nonspendable: The District classifies assets as *nonspendable* when legally or contractually required to maintain the amounts intact.

ATHENS COUNTY SOIL AND WATER CONSERVATION DISTRICT
Notes to the Financial Statements
For the Year Ended December 31, 2021

Note 2 – Summary of Significant Accounting Policies - (continued)

Restricted: Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

Committed: Supervisors can *commit* amounts via formal action (resolution). The District must adhere to these commitments unless the Supervisors amend the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

Assigned: Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted or committed*. Governmental funds other than the general fund report all fund balances as assigned unless they are restricted or committed. In the General Fund, assigned amounts represent intended uses established by District Supervisors or a District official delegated that authority by resolution, or by State Statute.

Unassigned: Unassigned fund balance is the residual classification for the Special and District funds and includes amounts not included in the other classifications. In other funds, the unassigned classification is used only to report a deficit balance.

The District applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

Note 3 – Budgetary Activity

The District’s budgetary activity for the year ending December 31, 2021 was as follows:

2021 Budgeted vs. Actual Receipts			
	Receipts		
Fund Type	Budgeted Receipts	Actual Receipts	Variance
Special Fund	\$360,099	\$335,702	(\$24,397)

2021 Budgeted vs. Actual Budgetary Basis Disbursements			
	Appropriation Authority	Budgetary Disbursements	Variance
Special Fund	\$441,483	\$280,088	\$161,395

ATHENS COUNTY SOIL AND WATER CONSERVATION DISTRICT
Notes to the Financial Statements
For the Year Ended December 31, 2021

Note 4 – Deposits and Investments

The District maintains a deposit and investments pool all funds use, except the Special Fund which is maintained by the Athens County Treasurer. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of deposits and investments at December 31 was as follows:

	2021
Demand deposits	\$145,732
County Treasurer Deposits	353,155
Total deposits	498,887
U.S. Treasury Notes	0
STAR Ohio	108,671
Total investments	108,671
Total deposits and investments	\$607,558

Deposits: Deposits are insured by the Federal Depository Insurance Corporation.

Investments: Investments in STAR Ohio are not evidenced by securities that exist in physical or book-entry form.

Note 5 – Risk Management

Workers' Compensation coverage is provided by the State of Ohio. The District pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs.

Commercial Insurance

The District has obtained commercial insurance for the following risks:

- Comprehensive property and general liability;
- Vehicles; and
- Errors and omissions.

Note 6 – Retirement Systems

The District's employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes plan benefits, including postretirement healthcare, and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. For 2021, OPERS members contributed 10 percent of their gross salaries and the District contributed an amount equaling 14 percent, respectively, of participants' gross salaries. The District has paid all contributions required through December 31, 2021.

ATHENS COUNTY SOIL AND WATER CONSERVATION DISTRICT

**Notes to the Financial Statements
For the Year Ended December 31, 2021**

Note 7 – Postemployment Benefits

OPERS offers cost-sharing, multiple-employer defined benefits postemployment plans, which include multiple health care plans including medical coverage, prescription drug coverage, deposits to a Health Reimbursement Arrangement and Medicare Part B premium reimbursements, to qualified benefit recipients of both the traditional pension and the combined plans. The portion of employer contributions allocated to health care for members in the Traditional Pension Plan and Combined Plan was 0 percent during calendar year 2021. The portion of employer contributions allocated to health care for members in the member-directed plan was 4.0 percent during calendar year 2021.

Note 8 – Contingent Liabilities

Amounts grantor agencies pay to the District are subject to audit and adjustment by the grantor. The grantor may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.

Note 9 – Fund Balances

Included in fund balance are amounts the District cannot spend, including the balance of unclaimed monies, which cannot be spent for five years. Encumbrances are commitments related to unperformed contracts for goods or services. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. At year end the balances of these amounts were as follows:

<u>Fund Balances</u>	<u>Special</u>	<u>District</u>	<u>Other Funds</u>	<u>Total</u>
Nonspendable:				
Unclaimed Monies	\$35	\$147		\$182
Outstanding Encumbrances				0
Total	<u>\$35</u>	<u>\$147</u>	<u>\$0</u>	<u>\$182</u>

The fund balance of the other funds is either restricted or committed. These restricted, committed, and assigned amounts in the other funds would include the outstanding encumbrances. In the special and district funds, outstanding encumbrances are considered assigned.

Note 10 – COVID-19

The United States and the State of Ohio declared a state of emergency in March 2020 due to the COVID-19 pandemic. Ohio's state of emergency ended in June 2021 while the national state of emergency continues. During fiscal year 2021, the District received Coronavirus Aid, Relief, and Economic Security (CARES) Act funding. Additional funding has been made available through the Consolidated Appropriations Act, 2021, passed by Congress on December 21, 2020 and/or the American Rescue Plan Act, passed by Congress on March 11, 2021.