PURCHASE ORDER

PURCHASE ORDER

Dept. _____

NO. _____

ATHENS COUNTY, OHIO

ATHENS, OHIO _____, _____

FUND	ORG	OBJECT	AMOUNT

TO Vendor Name

Address 1

Address 2

City, State Zipcode

VENDOR NUMBER Vendor Number

DATE		DESCRIPTION	AMOUNT	BALANCE

COUNTY AUDITOR'S CERTIFICATE

It is hereby certified that the amount ($.....) required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the treasury or in process of collection to the credit of the ..... fund free from obligation or certification now outstanding.

Date .....

.....

Auditor, Athens County, Ohio

_____

MUST BE SIGNED TO BE AUTHORIZED BY DEPARTMENT/OFFICE

THIS ORDER NOT VALID UNLESS COUNTY AUDITOR'S CERTIFICATE IS SIGNED