

ALBANY VILLAGE, ATHENS CITY 3-MILE, AND NELSONVILLE CITY 3-MILE APPROVAL PROCESS

****IMPORTANT NOTICE****

The Athens County Auditor is not responsible for determining which new description requires an approval from the Village of Albany, Athens City, Nelsonville City, or Athens County Regional Planning Commission and our approval is not to be considered as the final rule, but as a general guideline.

Always be sure to check with the appropriate jurisdiction for their final determination before transferring deeds for new descriptions.

Village of Albany: Albany Village Administrator (740) 698-6127

- Splits Under 5 acres (Village of Albany Approval Required)
- Splits Over 5 acres (Village of Albany Approval **NOT** Required)

Athens City and 3-Mile Zone: Athens City Code Enforcement (740) 592-3306

- Splits (City Approval on Everything Required)
- Splits with tie language to be continuous & contiguous under 5 acres (City Approval Required if land is not between adjacent owners)
- Splits with tie language to be continuous & contiguous over 5 acres (**NO** Approval Required)
- New Surveys of Existing (**NO** City Approval Required)
- New Surveys of Existing Combinations (**NO** City Approval Required)

Nelsonville City and 3-Mile Zone: Nelsonville City Manager (740) 753-1314

- City approval required on everything

Regional County Planning Commission: County Planner (740) 447-5890

- Splits Under 5 acres (County Planner Approval Required)
- Splits Over 5 acres (County Planner Approval **NOT** Required)
- Splits with tie language to be continuous & contiguous under 5 acres (County Planner Approval Required if land is not between adjacent owners)
- Splits with tie language to be continuous & contiguous over 5 acres (**NO** Approval Required)
- *Exceptions (County Planner Approval Required): If there is a new easement being created & Proper Road Frontage (80% width to length ratio)

The Athens and Nelsonville 3-mile zone and corporation boundaries are optional layers that are available to be selected on the Advanced and Basic Parcel viewers on the Auditor Website.

(<http://www.athenscountyauditor.org/Posts?category=Athens%20County%20Auditor%20GIS%20Website>)

Feel free to contact our office if you have any additional questions: (740) 592-3223