

# PURCHASE ODER

# PURCHASE ORDER

Office of the Board of County Commissioners  
ATHENS COUNTY, OHIO

NO. \_\_\_\_\_

ATHENS, OHIO \_\_\_\_\_, \_\_\_\_\_

TO \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 VENDOR NUMBER \_\_\_\_\_

FUND	DEPT.	CODE	AMOUNT
FUND NAME			

DATE		DESCRIPTION	AMOUNT	BALANCE

### COUNTY AUDITOR'S CERTIFICATE

It is hereby certified that the amount (\$.....) required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the treasury or in process of collection to the credit of the ..... fund free from obligation or certification now outstanding.

Date .....

.....  
Auditor, Athens County, Ohio

\_\_\_\_\_ **MUST BE SIGNED TO BE AUTHORIZED BY DEPARTMENT/OFFICE**

THIS ORDER NOT VALID UNLESS COUNTY AUDITOR'S CERTIFICATE IS SIGNED